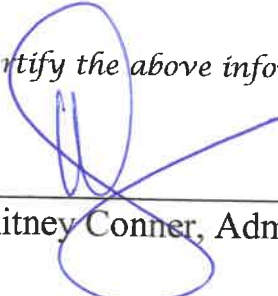


Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 03/08/2022	PREPARED BY: Whitney Conner
Meeting Date Requested: 03/15/2022	PRESENTED BY: Office of Public Defense
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: Authorizing the Office of Public Defense to issue a purchase order to lease two Konica-Minolta Bizhub C3320i copiers.	
FISCAL IMPACT: None	
BACKGROUND: The current lease for the printer we currently have is about to expire so one machine will be replacing that item. The second machine will be provided to our new attorney for her to use in her office. Both will remain on a 60 month lease.	
RECOMMENDATION: Authorize the Office of Public Defense to issue a purchase order to lease two Bizhub C3320i copiers.	
COORDINATION: Larry Zeigler, OPD Manager Whitney Conner, OPD Administrative Assistant Liz Cupples, IS Director	
ATTACHMENTS: (Documents you are submitting to the Board) ASR Resolution Purchase Order	
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) None	

I certify the above information is accurate and complete.


Whitney Conner, Administrative Assistant

FRANKLIN COUNTY RESOLUTION _____

*BEFORE THE BOARD OF COMMISSIONERS
OF FRANKLIN COUNTY, WASHINGTON*

**AUTHORIZING THE OFFICE OF PUBLIC DEFENSE TO ISSUE A PURCHASE
ORDER TO LEASE TWO KONICA-MINOLTA BIZHUB C3320i COPIERS
SUPPLIED BY ABADAN, NASPO CONTRACT #140597**

WHEREAS, the Office of Public Defense desires to issue a purchase order to lease two Konica-Minolta Bizhub C3320i copiers on a 60 month operating lease through NASPO Contract #140597 Washington State #06619.

WHEREAS, the cost per copy and supplies is excluding paper are regulated by the referenced NASPO contract; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to enter into the attached agreement as being in the best interest of Franklin County; and

NOW THEREFORE, BE IT RESOLVED, the Franklin County Commissioners hereby authorize the Franklin County Office of Public Defense to issue a purchase order to lease two Konica-Minolta Bizhub C3320i through NASPO Contract #140597, Washington State #06619.

DATED this day of , 20

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Member

ATTEST:

Clerk of the Board

Franklin County
1016 N 4th Ave
Pasco, WA 99301
509-546-5875
lcupples@co.franklin.wa.us

PURCHASE ORDER

Ordered From:
KMBS c/o Abadan
220 22nd Ave E Suite 106
Alexandrea MN 56308

Ship To:
Franklin County
Public Defender
1016 N 4th
Pasco, WA 99301

P.O. DATE	REQUISITIONER	PO #	F.O.B. POINT	TERMS
3/4/2022				DUR

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
2	AAJP011	Bizhub C3320i (60 mo Lease)	\$37.68 mo	\$75.36 mo
	AAJUW12 135900	Height Adjustment Kit Stand		
Service Contract .023 B/W .1428 Color CPC to include all Parts, Labor, and Toner			Subtotal	\$75.36
(Does not include paper)			Tax	6.48
NASPO Value Point Contract #140597 WA State # 06619			Shipping & Handling	Inc
			TOTAL	\$81.84

1. Please send one copy of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
Franklin County OPD
1016 N 4th
Pasco, WA 99301
509-543-2996
wconner@franklincountywa.gov

Authorized by

Date